

## PRIVATE EDUCATION INSTITUTION-STUDENT CONTRACT

This Contract binds both the Private Education Institution (PEI) and the Student once both parties sign this Contract. If the Student is under eighteen (18) years of age, the Student will be represented by the Parent/Legal Guardian.

This Contract is made between:

(1) Registered Name of PEI	Stamford American International
	: School Pte Ltd (STAMFORD)
Registration Number	: 200823594D

- (i) It does not commence the Course on the Course Commencement Date;
- (ii) It terminates the Course before the Course Commencement Date;
- (iii) It does not complete the Course by the Course Completion Date;
- (iv) It terminates the Course before the Course Completion Date;
- (v) It has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation stated in Schedule A within any stipulated timeline set by CPE;
- (vi) The Student's Pass application is rejected by Immigration and Checkpoints Authority (ICA);  
or
- (vii) In relation to Singapore citizens, approval has not been received from Ministry of Education (MOE).

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice.

**2.2 Refund for Withdrawal Due to Other Reasons:**

If the Student withdraws from the Course for any reason other than those stated in Clause 2.1, the PEI will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the table in Schedule D.

**2.3 Refund During Cooling-Off Period:**

The PEI will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage (stated in Schedule D) of the fees already paid if the Student submits a written notice of withdrawal to the PEI within the cooling-off period, regardless of whether the Student has started the course or not.

**3. ADDITIONAL INFORMATION**

- 3.1 The laws of Singapore will apply to how this Contract will be read and to the rights the parties have under this Contract.
- 3.2 If any part of this Contract is not valid for any reason under the law of Singapore, this will not affect any other part of this Contract.
- 3.3



	Manpower and are sometimes varied or confirmed throughout the year
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13) Examination and/or other assessment period

<p>For G9-G10, examination takes place in the first week of June. For G11-G12, examination takes place in the first week of June.</p>
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AP testing is in September, February and May.



**INSTALMENT SCHEDULE**

Instalment <sup>1</sup> Schedule	Amount (with GST, if any) (S\$)	Date Due <sup>2</sup>
<b>Each of Grade 6-8 Course Fee</b>		
1st instalment	23,056.00	01 May <sup>#</sup>
2nd instalment	23,056.00	01 Oct
<b>Total Course Fees Payable:</b>		<b>46,112.00</b>

Instalment <sup>1</sup> Schedule	Amount (with GST, if any) (S\$)	Date Due <sup>2</sup>
<b>Each of Grade 9-10 Course Fee</b>		
1st instalment	24,094.00	01 May <sup>#</sup>
2nd instalment	24,094.00	01 Oct
<b>Total Course Fees Payable:</b>		<b>48,188.00</b>

<sup>1</sup> Each instalment amount shall not exceed the following:

12 months' worth of fees for EduTrust certified PEIs\* ; or

~~6 months' worth of fees for non-EduTrust certified PEIs with Industry Wide Course Fee Insurance Scheme (IWC)\*; or~~

~~2 months' worth of fees for non-EduTrust certified PEIs without IWC\*.~~

\* Delete as appropriate by striking through.

<sup>#</sup> or such later date as may be specified in your fee invoice.

<sup>2</sup> Each instalment after the first shall be collected within one week before the next payment scheduled.



Standard PEI



The parties hereby acknowledge and agree to the terms stated in this Contract.

SIGNED by the PEI

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Authorized Signatory of the PEI

Name: Dr. Mark Wenzel

Title:

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Seal of PEI

FORM 12  
PRIVATE EDUCATION ACT  
(No. 21 of 2009)  
PRIVATE EDUCATION REGULATIONS

ADVISORY NOTE TO STUDENTS



PE Regulations 25(5)(a)  
PRIVATE EDUCATION ACT (No. 21 of 2009)  
ADMINISTRATION OF COURSES  
Acknowledgement of Course Commencement